



Level 3 Team Leader

Take your first step into management. Learn how to lead teams, manage workloads, communicate effectively, and drive performance. Ideal for those ready to grow into a supervisory role and make a positive impact.

Why Choose ACL?

Whether you're just starting out or stepping into a leadership role, ACL offers practical training that helps you build real skills for the workplace. Our programmes are designed to fit around your job and life, with expert tutors who understand what employers are looking for.

- Learn in a flexible way that suits you
- Get support from experienced professionals

- Build confidence in communication, organisation, and leadership
- Progress from entry-level to senior roles
- Join the largest adult learning provider in Essex

Progression Opportunities

After completing this programme, you could progress onto our Level 5 Operations Manager Programme or other senior leadership roles.

Modules Included

During this programme, you will study a wide range of topics, including:

- Data management
- Problem solving & Decision making
- Stakeholder management
- Building high performance teams
- Operational planning & communication
- Change management
- Project management tools and techniques & resource management
- Legislation and regulations
- Sustainability

This Apprenticeship Aligns With:

The Chartered Management Institute for Associate Membership and Institute of Leadership for Associate Membership.

Typical Duration

This apprenticeship can typically be completed within 15 months, plus an additional 3 months for the apprenticeship assessment period.

Training Method

This programme is delivered through blended learning which combines online live sessions with classroom based learning.

Assessment Method

When practical learning has finished and a portfolio of evidence completed, learners will attend an Apprenticeship Assessment, and the following activities will take place:

- Presentation with Questions
- Professional discussion underpinned by a portfolio of evidence

Apprenticeship Assessment (AA) Organisation

Steadfast

Costs & Funding

This programme has no cost to the apprentice. Employer costs are as follows:

Total non-funded cost: £5000

- **Apprenticeship Levy**

For Employers with Payroll Over £3m: 0.5% of payroll allocated into an apprenticeship account. 100% funding available for eligible apprenticeship training.

- **Non-Levy Paying Employers**

For Employers with Payroll Under £3m: 95% government-funded apprenticeship training. Only a 5% employer contribution required.

- **Levy Transfer Service**

ACL Essex can connect non-levy paying employers with levy-paying businesses willing to transfer unused funds, covering 100% of training costs.



View all business & management training options