

In this guide you will find some useful information about job interviews.

## Types of interview

There are different types of interview you may have, including:

- ✓ A phone interview - In this interview the employer will call your phone and ask you the questions.
- ✓ An online interview - This type of has got more common since COVID. You will answer the interview questions on a video calling software, such as Zoom or Microsoft Teams.
- ✓ A one to one interview - You will be interviewed by one person that works for the company you have applied to.
- ✓ A panel interview - You will be interviewed by 3 or 4 other people that work for the company you have applied to.
- ✓ A group interview - You will be interviewed in a group with other people that have also applied for the same job.

You will usually get told the type of interview you will have - if you don't, you are allowed to ask.

# Interview Questions

Interviewers like to ask a range of questions. These usually focus on your skills and experience. It can help to do a practice interview before you do the real thing so you have a better idea of what to expect. Below are some common questions:

- ✓ Tell me about yourself
- ✓ What are your strengths?
- ✓ What are your weaknesses?
- ✓ What hobbies do you have?
- ✓ Why do you want to work here?
- ✓ What do you know about this company?
- ✓ How do you stay organised?
- ✓ How do you prioritise your work?
- ✓ Do you have any questions for us?

Employers usually like it when you give them past examples in your answers to the questions.

## A Few Tips

- ✓ Wear smart clothes
- ✓ Arrive to the interview on time
- ✓ And try to relax!